

# **WEAVERVILLE ELEMENTARY SCHOOL**

**P.O. Box 1000  
31020 State Hwy 3  
Weaverville, CA 96093  
530-623-5533  
Fax: 530-623-5548**

## **TRINITY ALPS UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES**

Daniel Beans  
Krista Gogan  
Lynne Gervasi  
Jim Morey  
Stephanie Storer

## **SUPERINTENDENT**

Tom Barnett

## **WEAVERVILLE ELEMENTARY SCHOOL OFFICE**

PRINCIPAL	Katie Poburko
SCHOOL SECRETARY/ATTENDANCE	Deanna Briggs
SCHOOL CLERK	Chasity Odom
HEALTH AIDE	AnneMarie Scribner, Tori Hansen
DIRECTOR OF FACILITIES	Ryan Miller

**OFFICE HOURS** 7:30-4:30 Monday - Friday

## **SCHOOL HOURS**

### **Regular Daily Schedules**

Transitional Kindergarten 8:20-12:30

K-3<sup>rd</sup> - 8:20-2:30

4<sup>th</sup> -5<sup>th</sup> - 8:20-3:05

**Please do not drop students off before 7:50. There will be no supervision.**

**Students may not stay at school to play unsupervised after dismissal unless they are enrolled in the After School Program or involved in extra-curricular activities. This is a requirement from our Joint Protection Agency for liability reasons.**

## Trinity Alps Unified School District 2018-2019 Calendar

8/20	FIRST DAY OF SCHOOL
9/3	LABOR DAY - NO SCHOOL
9/6	BACK TO SCHOOL NIGHT
9/12-9/14	6 <sup>TH</sup> GRADE – BAR 717 CAMP
9/14	2:00 Release WES/TPA FOR THS HOMECOMING
10/08	TEACHER IN SERVICE DAY - NO SCHOOL
10/15-10/18	2:00 RELEASE WES/TPA FOR PARENT CONFERENCES
11/12	VETERANS DAY OBSERVED - NO SCHOOL
11/19-11/23	THANKSGIVING BREAK - NO SCHOOL
12/7	2:00 RELEASE – THS TOURNAMENT
12/18-12/20	2:00 RELEASE WES/TPA (THS FINALS)
12/21-1/4	WINTER BREAK - NO SCHOOL
1/17	HONOR ROLL ASSEMBLY
1/21	MARTIN LUTHER KING JR DAY - NO SCHOOL
2/18-2/22	PRESIDENTS WEEK - NO SCHOOL
3/11-3/14	2:00 RELEASE WES/TPA FOR PARENT CONFERENCES
3/18	UNUSED SNOW DAY - NO SCHOOL
4/15-4/19	SPRING BREAK - NO SCHOOL
5/09	OPEN HOUSE & BBQ FUNDRAISER
5/22-5/23	3 <sup>RD</sup> GRADE WAGON TRAIN TRIP
5/24	UNUSED SNOW DAY - NO SCHOOL
5/27	MEMORIAL DAY - NO SCHOOL
6/6	HONOR ROLL ASSEMBLY
6/8	LAST DAY OF SCHOOL

**Every Tuesday will be an Early Release Day at 2:00 for Teacher Collaboration. There will only be one bus run at 2:00.**

## **Welcome to Weaverville Elementary School**

Weaverville Elementary School is committed to the pursuit of excellence in education. We believe that maintaining high academic and behavioral standards helps create a positive learning environment for our students. We strive to provide a safe and supportive school experience so that every child feels valued and encouraged to achieve his or her personal best. Our highly qualified teachers and para-educators are dedicated to meeting the needs of every student. We work closely with families and recognize the importance of a team approach. Our top priority is to create a learning community where students, parents, and staff are proud to call Weaverville Elementary their school of choice.

## **Mission**

The Trinity Alps Unified School District is committed to preparing students for success by promoting responsible citizenship, critical thinking, knowledge and skills within a safe, positive education environment.

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# Weaverville Elementary School / Trinity Preparatory Academy



## ROUTINE/SETTING

RULE/EXPECTATION		Everywhere	Classroom	Hallway	Recess	Office/Library	Cafeteria	Bathroom	Bus	Assemblies
<b>Be Responsible</b>	Be on time	Keep body parts to self	Remain in your seat	Walk	Keep body parts to self	Walk in designated area	Walk to tables, garbage, and lines	Wash hands w/soap and water	Walk to bus line	Walk w/group
	Be prepared	Use objects appropriately	Keep chair flat	Eyes forward	Use equipment appropriately	Sit in designated area	Stay in seat	Use bathroom equipment appropriately	Buckle up	Follow adult directions
<b>Be Respectful</b>	Listen and follow directions	Be aware	Sit up straight	Stay in line w/your class	Stay in supervised areas	Clear doorway	Eat your own food	Use a quiet voice	Use inside voice	Stay seated
	Be a problem solver	Stay in supervised areas	Quiet mouth	Listen to adults directions quickly	Enter quietly	Remove hats and hoods	Use inside voices	Wait in line	Hands and feet to self	Appropriate applause and participation
<b>Be Safe</b>	Take care of school property	Ask permission before leaving	Raise your hand to speak	Use kind words	wait patiently	Say please and thank you	Use good table manners	Keep bathroom clean	Use inside voice	Quiet feet
	Use appropriate language	Use appropriate voice volume	Use kind words	Take turns, include others, be a good sport	follow adult directions	Use good table manners	Report problems	Watch for your stop	Sit in designated area	
<b>Be Responsible</b>	Be well rested	Use materials appropriately	Enjoy wall displays with your eyes	Be a peaceful problem solver	Be aware of your setting	Wait patiently	Use, flush, wash, dry, and leave	Keep your belongings in your bag	Clean up your space	Be aware
	Keep toys at home	Follow adult directions the first time	Follow playground rules	Go to adult with concerns	Return to class promptly	Use time to eat	Return to class promptly	Follow drivers reminders		

## **Supply List for 4th/5th Grade**

Students are expected to arrive on the first day of school with the supplies listed below. They are expected to bring them to class daily.

- ♦ 3-ring binder (at least 2")
- ♦ Colored Tab subject dividers to separate rotation classes
- ♦ Zipper pouch to store supplies
- ♦ 5 sharpened pencils AND a pencil sharpener to put in pouch  
OR mechanical pencils with extra lead
- ♦ Two or more colored ballpoint pens for correcting

## **Additional (but not required) Supplies**

- ♦ Colored Pencils
- ♦ Markers
- ♦ Glue stick
- ♦ Crayons

## **Reporting Bullying and School Safety Threats**

Weaverville Elementary School and Trinity Preparatory Academy utilize STOPit for reporting of school bullying or school safety threats.

STOPit is an online reporting tool designed to deter and mitigate bullying, cyber abuse, and other inappropriate behaviors, consisting of an app and a back-end incident management system for school administrators.

Our parents, guardians, and students have access to the STOPit mobile app, which has two simple but powerful features.

**Report** can be used by students to report incidents to school contacts anonymously.

**Messenger** can be used to engage in anonymous two-way communication with school contacts.

Both Report and Messenger empower students to stand up for themselves and for one another. Students have the power to help put an end to harmful and inappropriate behavior they see online through social media and other means. They can use STOPit to reach out for help if they or a peer are facing a personal crisis or experiencing bullying, abuse, or are otherwise in need of assistance. Our goal with STOPit is to create safer, kinder, school communities both online and off.

No student information is needed to use STOPit. The only way personally identifiable information will be accessible through STOPit is if a student voluntarily includes it within the content of a report or message.

Both our school and STOPit are committed to protecting the privacy of student data. STOPit adheres to the Student Privacy Pledge, spearheaded by the Future of Privacy Forum and the Software & Information Industry Association. You may review STOPit's Privacy Policy for details, including more information on how anonymous reporting works.

Please note that we will be launching STOPit with a school assembly at the beginning of the school year. Feel free to download the STOPit app from the app store on your phone as well as your student's smartphone or tablet at no charge. The access code for WES and TPA is: **WILDCATPRIDE**. Additionally, STOPit can be accessed through our school website or by using the following link:

[https://appweb.stopitsolutions.com/login/wildcatpride/public\\_device/](https://appweb.stopitsolutions.com/login/wildcatpride/public_device/)

More information and resources can be found online at [stopitsolutions.com](https://www.stopitsolutions.com).

## **ATTENDANCE**

Regular and on-time school attendance is required by law and is necessary for student achievement. We are required to track student attendance and verify the reasons for absences and tardies. Research has shown that students with excessive absences and tardies from school are 1) less likely to achieve at grade level or above in school, 2) less likely to graduate from high school, 3) less likely to succeed in their work life, and 4) much more likely to become involved in juvenile crime. Time missed from school can never be adequately made up, and any day or part of a day a student misses is lost learning time.

If your child has a fever or is otherwise ill, he should not be in school. However, only a medical appointment or funeral otherwise excuses a child from school. If a note or phone call is not received within 3 days of the absence or tardy, the absence or tardy is automatically changed to “unexcused” for reporting purposes.

**If your child will be absent more than 3 days please notify the office for independent study options.**

By law, three unexcused absences constitute truancy. We will work with you as much as we can to help you get your child to school, on time, each day. However, excessive rates of absence or tardiness will result in a child being classified as “chronic truant”, or “habitual truant”. Truant students are referred to the School Attendance Review Team (SART). If absences continue, you will be referred to the County School Attendance Review Board (SARB).

If your child has a doctor or dentist appointment at some time during the day, **please be sure he or she attends school while they are not at their appointment.**

## **BALLOONS, FLOWERS, GIFTS, and INVITATIONS.**

The school will not deliver balloons, flowers, or gifts to a student during school hours. Party invitations are to be passed out outside of school.

## **BICYCLE SAFETY**

Bikes must be walked on campus before, during and after school. Bikes may not be ridden in the halls, corridors, or walkways at any time. Students riding bicycles to school must wear helmets, lock their bikes, and obey all traffic and safety regulations. Helmeted students may ride in a safe manner on the school grounds, except in areas noted above, after 4:00 p.m. on school days and at any time when school is not in session.

## **BUS TRANSPORTATION**

**Riding the bus is a privilege. High standards of student behavior are required on the bus and at the bus stops. All passengers must accept the authority of the bus driver while on the bus. Students are responsible for their behavior going to and from the bus stops.**

**Kindergarten students who ride the bus home must have an adult meet them at the bus stop.**

If there is a change for any reason, any day, parents must provide a dated note if they wish their children to exit the bus at a stop other than their own home or usual stop. Changes in a student’s destination can also be faxed (623-5548) or emailed (codom@tausd.org) (dbriggs@tcoek12.org). Please call the school if a fax or email is sent.

**Destination changes may not be made by phone.**

**Changes should be made by 12:00 PM to ensure your student gets to the correct destination.**

Parents of students on inter-district transfers will need to make transportation arrangements on the days that Trinity High School has early release. Students will not be released early from the elementary school in order to ride the high school bus.

### **CELL PHONES** and Other Mobile Communication Devices

Cell phones are not to be used during class, in the bathrooms or in the locker room at any time. Cell phones are to be turned off and concealed during class time, while in the bathroom and while in the locker room. Cell phones may only be used on buses with the drivers' approval. Cell phones may be out and in use during non-class time, i.e. before and after school, at lunch, passing time, nutrition break, and during athletic contests after school time. For purposes of this policy, rallies and assemblies are considered class time.

Consequences for violation of this policy:

\* **1st Offense** - phone confiscated for remainder of day - parent notified, incident logged. Student picks up phone after school in school office.

\* **2nd Offense** - phone confiscated for three days, logged, parent informed. Student and parent pick up phone at the end of the 3rd day.

\* **3rd Offense** - phone confiscated for one week/seven days (includes one weekend. Parent may pick up phone at the end of day 7.

\* **4th Offense** - phone confiscated for 14 days; student prohibited from having a phone at school for the remainder of the school year. Parent may pick up phone at the end of day 14.

Locker room and bathroom cell phone use penalties START with the 2nd Offense consequence.

### **CLOSED CAMPUS**

Students may not leave the school grounds during the school day. Parents may check their child out of school through the front office.

### **DRESS CODE**

The purpose of a Dress Code is not to inhibit any person's taste in style or attire, but rather to better facilitate the process of education through reasonable guidelines of dress. Wearing apparel must not **distract** from or **inhibit** any phase of the educational program. Students are encouraged to dress in a manner that demonstrates pride both in themselves and for their school.

Trinity Alps Unified School District Board of Trustees has established the following Dress Code:

- Students are expected to keep their shirts on at all times, even when playing in physical education activities or sports.
- Tops must cover the midriff when both hands are extended straight up. No bare bellies, no mesh shirts, half shirts or tank tops with a shoulder strap less than one and one half inches in width. Wearing transparent, translucent or lace tops over inappropriate clothing does not qualify as appropriate. Tops must cover the chest and back from armpit to armpit. Bra straps must not be visible.
- Accessories (jewelry, etc.) must be removed if deemed unsafe.



- Inappropriate language or pictures on clothing or the body are not allowed. No clothing expressing sexual innuendo or violence, promoting or condoning the use of tobacco, alcohol or drugs are allowed.
- Shorts are permissible provided the hem is at or below mid-thigh. Shorts and pants must be worn at waist level. Skirt length must be at or below mid-thigh.
- State law allows schools to ban all gang-related clothing and styles and all such items of dress are prohibited at Weaverville Elementary School. "Sagging", chains, bandannas, headbands or other items inspired by or reminiscent of gang culture are forbidden. Pants must fit at the waist and at the inseam and seat. Spandex must be worn under pants, shorts, or skirts which have large holes above mid-thigh.
- Hats, hoods and visors may not be worn inside classrooms, hallways, or inside of buildings. Hats and visors must be worn facing forward.
- Shoes with heels or platforms higher than **two inches** are not to be worn. Sandals are permitted with a sturdy heel strap. However, students must wear some type of non-marking rubber-soled recreation shoe such as tennis shoes to allow them to safely participate in recess, physical education or science activities. "Wheelie" type shoes are not permitted.
- Students are not to wear costumes to school except on special dress-up days.
- Students are not to wear pajamas/sleepwear or slippers to school.
- Students may not have visible undergarments at anytime.
- Writing on one's body or another's is not allowed. Writing, drawings, symbols, or graffiti on student's personal items must be appropriate.
- Hair shall be clean and neatly groomed and may not distract from the learning environment. Hair may not be sprayed with any coloring that would drip when wet.
- Sunglasses are not permitted in buildings unless there is a medical need.
- If you are unsure whether your clothing is appropriate for school, choose a different outfit.
- Other items that may be objectionable or dangerous may be prohibited by the Principal.

**The school dress code applies to all school functions on or off WES campus.**

### **ELECTRONICS/TOYS**

Due to class disruption, conflict, etc, all toys, cards and radio-controlled vehicles are prohibited at school.

### **GUM/SUNFLOWER SEEDS**

Students in grades K-5 are not permitted have gum or sunflower seeds while on school grounds or while attending school sponsored activities. K-5 student's chewing gum or sunflower seeds will be assigned detention.

### **MEDICATION**

***The school medication policy is state mandated and we must comply in all respects. If your child requires the administration of medication during school hours, a School Medication Authorization form must be filled out and signed by the prescribing doctor and parents. This also includes over-the-counter medication (cough syrup/pain relievers, and cough drops).***

***Medications must be brought to school by the parent or guardian of the student. They must not be taken to the classroom or kept by the child. Medications must be brought to school in the original containers.***

## **SAFE CAMPUS REGULATIONS**

The following are not allowed on campus at any time due to liability insurance restrictions:

- skateboarding, in-line skating or scooters
- golfing
- archery
- model airplanes
- rockets
- horseback riding

All unauthorized vehicles are prohibited from school grounds in accordance with California Vehicle Code 2113A.

## **SCHOOL RULES AND BEHAVIORAL EXPECTATIONS**

Weaverville Elementary School's discipline plan is based on three basic concepts:

### **Be Safe**

- Walk facing forward/move safely.
- Keep hands and feet to self.
- Use all equipment appropriately.
- Stay to the right in hallways and hold doors until the next person touches/has control of them.
- Walk away from any potentially violent situation and seek adult assistance.

### **Be Respectful**

- Touch others' property with permission only.
- Leave your space clean and orderly.
- Use positive, appropriate language.
- Treat others with respect and consideration.

### **Be Responsible**

- Follow adult directions.
- Stay in supervised areas.
- Accept responsibility for your own actions.

## **STUDENT RIGHTS**

All students have a right to learn. **Any distraction that interferes with the process of teaching and learning will not be tolerated.** Each student has the right to:

- a safe and orderly school environment.
- be protected from threat or harassment.
- an active, meaningful and challenging education.
- ask questions and have them answered clearly.
- have professional and caring teachers.
- be treated respectfully by students and staff.

## **DISCIPLINARY PROCEDURES- MINOR INFRACTIONS**

School behavior standards are expected to be maintained by students in all areas of the school at all times and on all school activities and trips.

### **1. Warning/Redirect Student**

### **2. Detention: 3 within five days equals a referral**

*\*\*\*Students will be ineligible to participate in any extracurricular activity on the day they receive a detention.\*\*\**

### **3. Referral/Suspension**

#### **1<sup>st</sup>: Visit to Administration, Student/Parent/Teacher Conference, Behavior Contract/SST**

If a Teacher deems it necessary to send a student to the office for a disciplinary reason, that student may not return to class until the parents, student, and teacher have met and determined a plan to change the student's behavior.

*\*\*\*Students will be ineligible to participate in any extracurricular activity for 5 consecutive days from the day of suspension or referral.\*\*\**

#### **2<sup>nd</sup>: Visit to Administration, Student/Parent/Teacher/Principal Conference, Behavior Contract/SST, Possible Suspension**

*\*\*\*Students will be ineligible to participate in any extracurricular activity for 10 consecutive days from the day of suspension or referral.\*\*\**

#### **3<sup>rd</sup>: Visit to Administration, Student/Parent Conference, Behavior Contract, Possible Suspension, Consideration of Placement in Alternative Learning Environment**

*\*\*\*Students will be ineligible to participate in any extracurricular activity for 15 consecutive days from the day of suspension or referral.\*\*\**

### **4. If a student accumulates 10 detentions in a trimester, a referral will be assigned**

*Detentions will be served the same day of the violation or at the earliest possible date. Parents will be notified via phone contact. **Students will miss all extra-curricular activities on the day of the violation.***

Trinity Alps Unified School District  
Progressive Discipline Plan-  
MAJOR DISRUPTIONS

Grades K-8

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Trinity Alps Unified School District recognizes that to maximize the learning potential of each student the school environment must be safe, secure and peaceful. The following guidelines, in accordance with Education Code and Board Policy, are enforced district wide in a fair and consistent manner.

The Progressive Discipline Plan was developed for all schools within the Trinity Alps Unified School District and outlines the Alternative Means of Correction that school sites may use, as well as consequences that may be issued for inappropriate student behaviors. Each administrator must use her/his judgment in applying the provisions within the limits stated. Situations not specifically addressed in this plan or unusual or extreme cases will be dealt with in accordance with District Policy and the California Education Code. If action warrants, students may be given consequences of second and third offense on the first offense.

**Alternative Means of Correction (AMC) may include, but are not limited to:**

- Warning
- Referral to Student Services staff for intervention
- Parent/Teacher conference
- Time out in buddy class
- Loss of recess
- Citation
- Detention
- Exclusion from school activities
- Behavior Contract
- Parent contact
- Conflict Managers
- Community Referral/Services
- Parent supervise child in class
- Parent escort student to/from school
- Class meeting
- Student Success Team (SST)
- SARB
- Cross Age Mentoring
- Reparations or repair
- Campus service project

In accordance with Education Code 48911, all home suspensions shall be preceded by an informal conference conducted by the principal or the principal's designee, the pupil, and whenever practicable, the teacher or supervisor or school employee who referred the pupil to the principal. At this conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her and shall be given the opportunity to present his or her version and evidence in his or her defense. At the time of the suspension, a school employee shall make a reasonable effort to contact the pupil's parent or guardian in person or by telephone. Whenever a pupil is suspended from school, the parent or guardian shall be notified in writing of the suspension within 48 Hours.

All unauthorized items brought to school and confiscated by staff may or may not be returned directly to the student. Parents may recover confiscated items not held in evidence upon administrative approval within a reasonable amount of time. Items not recovered within a reasonable amount of time may be discarded. The Trinity Alps Unified School District or any individual is not liable for damage or loss to these confiscated items. The primary objective of requiring student not to bring restricted materials to school is to ensure students' focus on educational tasks, students' safety, and to prevent the loss or damage of private property.

Home/School communication is critical to our student's success. Therefore, ALL interventions shall include a parent contact and/or conference.

**Severe Disruptive behavior as stated in the California Education Code and Trinity Alps Unified School District Policies will result in student suspension and/or expulsion. Teachers may suspend students from a class followed by documented parent contact. The goal of school meetings, behavioral meetings, and other interventions is to seek avenues for acceptable student behavior in the public school setting.**

<b><i>Education Code Violation</i></b>	<b><i>1<sup>st</sup> Intervention/Consequence</i></b>	<b><i>2<sup>nd</sup> Intervention/Consequence</i></b>	<b><i>3<sup>rd</sup> Intervention/Consequence</i></b>	<b><i>4<sup>th</sup> Intervention/Consequence</i></b>
48915(c)(1) Possession, selling, or otherwise furnishing a firearm.	5 day home suspension, notify police, and mandatory recommendation for expulsion	N/A	N/A	N/A
48915(c)(2) Brandishing a knife.	5 day home suspension, notify police, and mandatory recommendation for expulsion	N/A	N/A	N/A
48915(c)(3) Selling a controlled substance.	5 day home suspension, notify police, and mandatory recommendation for expulsion	N/A	N/A	N/A
48915(c)(4) Committing or attempting to commit sexual assault or battery	5 day home suspension, notify police, and mandatory recommendation for expulsion	N/A	N/A	N/A
48915(c)(5) Possession of an explosive	5 day home suspension, notify police, and mandatory recommendation for expulsion	N/A	N/A	N/A

<u>Education Code Violation</u>	<u>1<sup>st</sup> Intervention/ Consequence</u>	<u>2<sup>nd</sup> Intervention/ Consequence</u>	<u>3<sup>rd</sup> Intervention/ Consequence</u>	<u>4<sup>th</sup> Intervention/ Consequence</u>
48915(a)(1) Causing serious physical injury to another person except in self defense.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and request for expulsion.	N/A	N/A
48915(a)(2) Possession of any knife, or other dangerous object of no reasonable use to the pupil.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and request for expulsion.	N/A	N/A
48915(a)(3) Possession of any controlled substance except for the first offense of possession of not more than one ounce of marijuana.	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and request for expulsion.	N/A	N/A
48915(a)(4) Robbery or extortion	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and request for expulsion.	N/A	N/A
48915(a)(5) Assault or battery upon a school employee	5 day home suspension, notify police, and mandatory recommendation for expulsion, unless the principal finds that the expulsion is inappropriate, due to the particular circumstance	5 day home suspension, notify police and request for expulsion.	N/A	N/A
48900(a)(1) Caused, attempted to cause, or threatened to cause physical injury to another person; <i>fighting</i>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-2)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (2-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>

<u>Education Code Violation</u>	<u>1<sup>st</sup> Intervention/Consequence</u>	<u>2<sup>nd</sup> Intervention/Consequence</u>	<u>3<sup>rd</sup> Intervention/Consequence</u>	<u>4<sup>th</sup> Intervention/Consequence</u>
48900(a)(2) Willfully used force or violence upon another person, <b>battery</b>  <b>Police notification if serious bodily injury occurs (see definition)</b>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (2-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Expulsion recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Expulsion recommendation</li> </ul>
48900(b) Possession, sale, or furnishing of any knives, firearms, or other dangerous objects  <b>Police notification</b>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Expulsion recommendation, unless the principal finds that the expulsion is inappropriate, due to the particular circumstances.</li> <li>• Notify police in case of possession of firearm, or possession of a knife, per legal definition.</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (2-5)</li> <li>• Expulsion recommendation, unless the principal finds that the expulsion is inappropriate, due to the particular circumstances.</li> <li>• Notify police in case of possession of firearm, or possession of a knife, per legal definition.</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Expulsion recommendation</li> <li>• Notify police in case of possession of firearm, or possession of a knife, per legal definition.</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>
48900(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance or an intoxicant of any kind  <b>Under the influence</b>  <b>Possession</b>  <b>Furnishing</b>  <b>Sale</b>  <b>Police notification for all substance violations</b>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> <li>• Suspension (1-5)</li> <li>• Suspension (1-5)</li> <li>• Request for expulsion</li> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Counseling and/or community service</li> <li>• Suspension (1-5) and</li> <li>• Counseling and/or community service</li> <li>• Suspension (5) and</li> <li>• Request for Expulsion</li> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> <li>• Suspension (5)</li> <li>• Request for expulsion</li> <li>• Prior action in effect</li> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> <li>• Prior action in effect</li> <li>• Prior action in effect</li> <li>• Prior action in effect</li> </ul>

<u>Education Code Violation</u>	<u>1<sup>st</sup> Intervention/Consequence</u>	<u>2<sup>nd</sup> Intervention/Consequence</u>	<u>3<sup>rd</sup> Intervention/Consequence</u>	<u>4<sup>th</sup> Intervention/Consequence</u>
48900(e) Committed or attempted to commit robbery or extortion.  <b>Police Notification</b>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Expulsion recommendation, unless the principal finds that the expulsion is inappropriate, due to the particular circumstances.</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Expulsion recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect.</li> </ul>
48900(f) Caused or attempted to cause damage to school or private property.  <b>Police Notification when damages exceeds \$200.</b>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Expulsion recommendation</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect.</li> </ul>
48900(g) Stealing, or attempting to steal school or private property.	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Restitution</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Involuntary Transfer</li> </ul>
48900(h) Possessed or used tobacco or nicotine products  <b>Police notification</b>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Counseling on cessation</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Counseling on cessation</li> </ul>
48900(i) Committed an obscene act or engaged in habitual profanity or vulgarity.  <ul style="list-style-type: none"> <li>• <b>Obscene act</b></li> <li>• <b>Habitual Profanity</b></li> </ul>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> <li>• AMC</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> <li>• AMC</li> <li>• Suspension (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Suspension (2-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> <li>• Suspension (3-5)</li> </ul>
48900(j) Possessed, offered, arranged, or negotiated to sell any drug paraphernalia.	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Request for expulsion</li> </ul>
48900(k) Willful defiance and/or disruption of school <ul style="list-style-type: none"> <li>• Cheating/Plagiarism</li> <li>• Forgery</li> <li>• Dress code violation</li> <li>• Gambling</li> <li>• Defiance</li> <li>• Electronic device violation</li> <li>• Pulling fire alarm</li> </ul>	<ul style="list-style-type: none"> <li>• AMC</li> </ul>	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>



<u>Education Code Violation</u>	<u>1<sup>st</sup> Intervention/Consequence</u>	<u>2<sup>nd</sup> Intervention/Consequence</u>	<u>3<sup>rd</sup> Intervention/Consequence</u>	<u>4<sup>th</sup> Intervention/Consequence</u>
48900(m) Possession of an imitation firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-5)</li> <li>• Confiscate object</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Confiscate object</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Confiscate object</li> </ul>	<ul style="list-style-type: none"> <li>• Request for expulsion.</li> </ul>
48900(n) Committed sexual assault or battery  <b>Police Notification</b>	<ul style="list-style-type: none"> <li>• Suspension (5) and</li> <li>• Request for Expulsion - mandatory</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>
48900(o) Harassed, threatened, or intimidated a pupil who is a witness in a school disciplinary proceeding for the purpose of intimidation or retaliations	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Notify police</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> <li>• Notify police</li> </ul>
48900(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. <b>Police Notification</b>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>
48900(q) Engaged or attempted to engage in an act of hazing initiation or pre-initiation into a student organization. – See definition	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Notify police</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>
48900 (r) Pupil Safety: Bullying physical or mental, by means of electronic act or both	<ul style="list-style-type: none"> <li>• AMC</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Counseling</li> </ul>
48900(s) Aiding or abetting infliction or attempted infliction of physical injury to another person. <b>Police Notification</b>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect.</li> </ul>
48900.2 Committed sexual harassment (grades 4 -12) – See definition	<ul style="list-style-type: none"> <li>• AMC</li> <li>• Suspension (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> <li>• Counseling</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion.</li> </ul>
48900.4 Engaged in harassment, threats, or intimidation, directed against school district personnel or pupils.	<ul style="list-style-type: none"> <li>• Suspension (1-3)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (3-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Request for expulsion</li> </ul>

48900.7 Making terroristic threats against students, school officials and/or property	<ul style="list-style-type: none"> <li>• Suspension (1-5)</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension (5)</li> <li>• Notify Police</li> <li>• Request for expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>	<ul style="list-style-type: none"> <li>• Prior action in effect</li> </ul>
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\* E.C. 48900.5 states that suspension may occur on the first offense only if "the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process."

Please Note: In accordance with E.C. 49079, teachers shall be informed of pupils suspended for acts described in any of the subdivisions, except Subdivision (h) of Section 48900, for the current year and the previous three years.

DEFINITIONS:

**Assault:** An unlawful attempt, coupled with present ability, to commit a violent injury to someone.

**Battery:** A willful and unlawful use of force or violence upon another and where there is a clear victim and clear abuser.

**Detention:** A student is assigned to a supervised area for a specified period of time before or after school, at lunch, or for another amount of time.

**Extortion:** Using threats to obtain money or property from others.

**Fight:** Mutual combat. A physical confrontation between two or more students.

**Hate Violence:** Willful interference with or threatening another person's personal or property rights due to his/her race, ethnicity, national origin, religion, disability or sexual orientation.

**Harassment, Threats & Intimidation:** Intentionally engaged in harassment, threats or intimidation directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and expected effect of materially disrupting class work, creating substantial disorder and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.

**Knife:** As used in this section, 'knife' means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding bade that locks into place, or a razor with an unguarded blade (EC 48915(g)).

**Robbery:** Taking property by the use of violence (PC 211).

**Serious Bodily Injury:** A serious impairment of physical condition including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of

function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. (PC 243)

**Sexual Harassment:** Unwelcome sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature, if this conduct has a negative impact on the individual's academic performance, or creates an intimidating, hostile or offensive educational environment.

**Student Success Team (SST):** School-based teams who explore, in a structured procedure, alternatives for students experiencing attendance, academic, and/or behavioral problems.

**NON-DISCRIMINATION NOTICE**

The Trinity Alps Unified School District does not discriminate in any way against any persons in compliance with Title VI of the 1964 Civil Rights Act; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975. Inquiries regarding policy and grievance may be directed to the TAUSD Superintendent.

## Trinity Alps Unified School District Sexual Harassment Policy (AR 5145.7)

Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature when: (Education Code 212.5)

Submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, <sup>[[L]]</sup><sub>SEP</sub> academic status or progress.

Submission to or rejection of the conduct by an individual is used as the basis for academic or employment <sup>[[L]]</sup><sub>SEP</sub> decisions affecting the individual.

The conduct has the purpose or effect of having a negative impact on the individual's academic or work <sup>[[L]]</sup><sub>SEP</sub> performance, or of creating an intimidation, hostile or offensive educational or work environment.

Submission to or rejection of the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the school.

Other types of conduct which are prohibited in the district and which may constitute sexual harassment include:

- Unwelcome leering, sexual flirtations or propositions.
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading <sup>[[L]]</sup><sub>SEP</sub> descriptions.
- Graphic verbal comments about an individual's body, or overly personal conversation.
- Sexual jokes, stories, drawings, pictures or gestures.
- Spreading sexual rumors.
- Teasing or sexual remarks about students enrolled in a predominantly single-sex class.
- Touching an individual's body or clothes in a sexual way.
- Purposefully limiting a student's access to educational tools.
- Cornering or blocking of normal movements.
- Displaying sexually suggestive objects in the educational environment.
- Any act of retaliation against an individual who reports a violation of the district's sexual harassment policy or <sup>[[L]]</sup><sub>SEP</sub> who participates in the investigation of a sexual harassment complaint.

A copy of the district's sexual harassment policy shall:

Be included in the notification that is sent to parents/guardians at the beginning of each school year. (Education Code 48980) (cf. 5145.6-Notifications Required by Law)

Be displayed in a prominent location near each school principal's office. (Education Code 212.6)

Be provided as part of any orientation program conducted for new students at the beginning of each quarter, <sup>[[L]]</sup><sub>SEP</sub> semester or summer session. (Education Code 212.6)

Appear in any school or district publication that sets forth the school or district's comprehensive rules, regulations, procedures and standards of conduct. (Education Code 212.6)<sup>[[L]]</sup><sub>SEP</sub> The principal or designee shall take appropriate action to reinforce the district's sexual harassment policy.

These actions may include:

- Removing vulgar or offending graffiti.
- Providing staff in-service and student instruction or counseling.
- Taking appropriate disciplinary action as needed.

## **Tobacco-Free Schools Notice**

The District recognizes the health hazards associated with tobacco products, including the development of serious diseases resulting in death and the ill health effects of breathing second-hand smoke and desires to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at all times in all district facilities and vehicles and on district grounds. This prohibition applies to all employees, students and visitors at any activity or athletic event on property owned, leased or rented by or from the district.

Visitors who smoke or otherwise use tobacco products on district property shall be informed of the tobacco free policy and asked to refrain from using tobacco. If the person fails to comply with this request, the matter may be referred to the superintendent or designee responsible for the area or event. The superintendent or designee may direct the person to leave school property. If necessary, additional measures may be taken to ensure that the premises are tobacco free.

Employees must abide by district policy as a condition of employment, with disciplinary actions in accordance with board policy, state law and applicable collective bargaining agreements.

Student disciplinary actions for tobacco policy violations include student conference, parent/guardian contact, suspension or detention, transfer, and probation with behavioral contract, depending on the number of offenses.

Thank you for not using tobacco products on school property and during school sponsored events.

Tobacco cessation classes and/or materials can be obtained from:

School Nurse		530.623.2861
Tobacco Education Program		530.623.2024
California Smokers' Helpline	1-800-NO-BUTTS	1.800.662.8887
	1-800-844-CHEW	1.800.844.2439